

Instructions for using WhatsApp

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Introduction

This Instructions help you to use WhatsApp effectively to get online with your language school And participate in teaching sessions.



Installation and access to WhatsApp

2.1 Download and installation

Download the WhatsApp app from the official website <https://www.whatsapp.com> or from your App Store and follow the installation instructions.

2.2 System requirements

Make sure your device has a stable internet connection and that you are using a current version of the app.

Login to WhatsApp

3.1 Use phone number

Open WhatsApp and register with your phone number. Enter the verification code sent via SMS.

3.2 Create profile

Add a profile picture and your name so that your language school can recognize you.

Connect with the language school

4.1 Contact language school

Save the phone number of the language school and start a new chat to get in touch.

4.2 Join Group Chat

If the language school invites you to a group chat for lessons, accept the invitation.

Participation in online lessons

5.1 Call or video call

Click on the phone or camera icon in the chat with your language school to start an audio or video call.

5.2 Chat functions

Use the message function to ask questions or give answers during class. You can also send photos and documents.

Communication and cooperation

6.1 Use group chat

Use Group Chat to communicate and exchange information with your language school and other participants.

6.2 Share files

Send photos, documents, and other files in chat to share materials for class.



Adjust settings

7.1 Notification Settings

Adjust your notificationSettings to avoid missing important messages during class.

7.2 Data protection

Review your privacy settings to determine who can see your profile picture and status.

Support and help

8.1 Help within WhatsApp

Use the help menu within the app for frequently asked questions and answers.

8.2 Contact with the language school

In case of technical problems, please contact the support of your language school directly.